

KIRINYAGA UNIVERSITY

Tel: +254 701562092, +254 728499650, +254 709742000/30

Email: info@kyu.ac.ke

P.O. Box 143-10300 Kerugoya.

Website: www.kyu.ac.ke

SCHOOL OF BUSINESS AND EDUCATION

To: The Principal/ Director/ Head-teacher

School _____ Sub-County _____ County _____

Dear Sir/Madam,**RE: REQUEST FOR A PRACTICUM PLACEMENT**

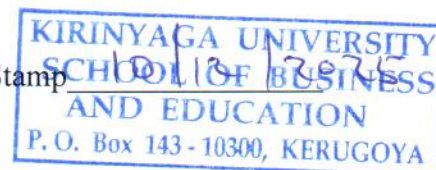
The Commission for University Education directed that Universities introduce Community Service Learning as a practicum in addition to teaching practice. The activity will give learners an opportunity for job shadowing in Junior schools as well as undertaking a Community based project within the school. During the exercise the student-teacher is expected to develop enhanced practical skills through active participation in real-world education set up, improved understanding of professional roles, expanded professional networks, and contribute to institutional development fostering a culture of learning as well as skill development.

In this regard therefore, I write to introduce and request for placement of the following student who wishes to undertake his/her Practicum in your institution during the **second term in the year 2026**.

Registration Number	Name	Subject 1 & Subject 2	Learning areas allocated

Your support and cooperation will be highly appreciated.

1. Teaching Practice Coordinator

Name: Dr. Safari G. Ntalalala Sign:  Date and Stamp

2. Principal/ Director/ Head-teacher Remarks: _____

Name: _____ Sign: _____ Date and Stamp: _____

To be filled in Triplicate:

1. Original to principal/ Director/ Head-teacher 2. Duplicate to the Teaching Practice Coordinator, Kirinyaga University 3. Triplicate to be retained by the student-teacher.

KyU is ISO 9001:2015 Certified
Kirinyaga University is Zero Tolerant to Corruption

