



# Kirinyaga University

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## INVITATION TO TENDER

**TENDER NAME:** Tender for the Provision of Comprehensive Cleaning Services, Sanitary Services, Garbage Collection and Fumigation Services

**TENDER REF No.** KyU/TN/CCS/002/2021

**MANDATORY SITE VISIT DATES:** 20<sup>th</sup>-23<sup>rd</sup> April 2021 starting at 10.00 A.M – 2.00 P.M.

**TENDER CLOSING DATE AND TIME:** Wednesday 5th May 2021 at, 10.00 AM

KyU invites sealed tenders from eligible candidates for the Provision of Comprehensive Cleaning Services, Sanitary services, garbage collection and fumigation Services in the University for a period of 24 months. The initial contract will run for a period of 12 months, to be renewed for a further 12 months' subject to Satisfactory Performance by the contractor.

Interested and eligible candidates may inspect Tender documents online at the University website ([www.kyu.ac.ke](http://www.kyu.ac.ke)) or the Kenyan Government Public procurement information portal ([tenders.go.ke](http://tenders.go.ke)). bidders can also request for PDF copy of the tender document via email at [procurement@kyu.ac.ke](mailto:procurement@kyu.ac.ke).

Soft copy documents have been provided free of charge.

Those who choose to have hard copies will pay a non-refundable fee of **Ksh 1,000.00** at the Finance office, at Kirinyaga University.

Tenderers who download the document should register with the University through [procurement@kyu.ac.ke](mailto:procurement@kyu.ac.ke) to access any clarifications or addendum issued.

**Bidders should submit a tender security of Ksh. 200,000.00 alongside their bid.**

Tender security should be issued either by a Bank registered by CBK, Microfinance Bank, or insurance company authorized to issue securities by PPRA.

Prices quoted should be net inclusive of all taxes and delivery costs, must be expressed in Kenya shillings and shall remain valid for period of 120 days from the closing date of the tender.

Sealed and duly completed Bids in plain envelopes clearly marked the “**Tender Number/Registration No and Description**” without identifying the Tenderer should be addressed to:

**The Vice Chancellor  
Kirinyaga University  
P.O. Box 143-10300  
Kerugoya, Kenya**

And be deposited in the Tender Box located at the Administration Block so as to be received on or before **Wednesday 5<sup>th</sup> May 2021 at, 10.00 AM East African Time**. Bulky tenders which will not fit in the tender box shall be delivered at the Procurement Office at the Administration Block. Bidders must sign a register upon delivery of bulky bids at the Procurement Office.

Tender documents will be opened immediately after closing, in presence of Bidders or their representatives who choose to attend the opening session at Kirinyaga University.

In a bid to comply to the Ministry of Health guidelines on Covid 19, only one bidder shall be allowed into the tender opening hall during tender opening.

Mandatory site visit tours of all KyU facilities shall be carried out at the University starting **on 20<sup>th</sup>-23<sup>rd</sup> April 2021 starting at 10.00 a.m - 2.00 p.m**. All interested bidders who wish to be considered for this tender **MUST** attend the site visits at the given time. A site visit certificate will be issued to bidders as proof of attendance to the site visit. The purpose of the site visits is to allow the bidders an opportunity to appreciate the scope of works.

**Covid-19 protocols SHALL be observed during the site visits.**

Women, Youth and Persons with Disability who are duly registered and satisfy all the conditions of the Tender and Registration documents are encouraged to apply.

Any canvassing will lead to automatic disqualification of the bidder.



*KyU is ISO 9001:2015 certified*

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***Kirinyaga University is Zero Tolerant to Corruption***