



# Kirinyaga University

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## VACANCIES

Kirinyaga University is government owned and established under the Universities Act No.42 of 2012. At present, the University runs degree programmes across six faculties; Health Sciences, Hospitality and Textile Technology, Computing and Information Technology, Business and Economics, Pure and Applied Sciences, and Engineering and Built Environment. The University is a chartered University and is among the vibrant and fastest growing citadels of learning in Kenya. It is situated about 115 kilometers from Nairobi.

The University invites applications from suitably qualified and experienced persons with excellent academic credentials to fill the following positions in the Academic Division;

### **SCHOOL OF BUSINESS & ECONOMICS**

Tutorial Fellow - 2 Positions KyU/AC/102/08/2018

Area /Field of specialization: Economics, Procurement and Logistics or equivalent qualifications.

### **SCHOOL OF ENGINEERING AND BUILT ENVIRONMENT**

Tutorial Fellow - 1 Position KyU/AC/103/08/2018

Area /Field of specialization : Construction and Property Management or equivalent qualifications.

### **SCHOOL OF HOSPITALITY AND TEXTILE TECHNOLOGY**

Tutorial Fellow - 2 Positions KyU/AC/104/08/2018

Area /Field of specialization : Fashion Design & Textile Technology or equivalent qualifications.

### **SCHOOL OF HEALTH SCIENCES**

Tutorial Fellow - 2 Positions KyU/AC/105/08/2018

Area/Field of specialization: Forensic Science, Clinical Medicine or equivalent qualifications.

### **NON-ACADEMIC POSITIONS**

Clinical Officer II	Grade 8	(1Position)	KyU/NT/049/08/2018
Human Resource Assistant	Grade 5	(1 Position)	KyU/NT/050/08/2018
Internal Audit Assistant II	Grade 5	(1 Position)	KyU/NT/051/08/2018

## **REQUIREMENTS**

### **1. TUTORIAL FELLOW**

**GRADE 11**

#### **Applicants must:**

- Have Bachelor's degree and a Master's degree qualification from accredited and recognized university in the relevant field;
- Be registerable for a Doctor of Philosophy (PhD) or equivalent Doctoral Degree qualification; and
- Be registered or registerable with the relevant professional body (where applicable).

### **2. CLINICAL OFFICER II**

**GRADE 8**

#### **Applicants must have:**

- Bachelor's Degree in Clinical Medicine & Surgery
- Three (3) years experience in clinical practice
- Knowledge of relevant Computer Packages.
- Registered by Clinical Officers Council

### **3. HUMAN RESOURCE ASSISTANT**

**GRADE 5**

#### **Applicants must have:**

- Diploma in Human Resource Management or equivalent qualification from recognized institution.
- KCSE mean grade of C (Plain) and above.
- Three (3) years' experience in a busy organization.
- Knowledge in records management will be an added advantage.
- Knowledge of relevant Computer Packages.

### **4. INTERNAL AUDIT ASSISTANT II**

**GRADE 5**

#### **Applicants must have:**

- Diploma in Accounting or equivalent qualification from a recognized institution.
- CIA 1 or CPA (1)
- KCSE mean grade of C (Plain) and above.
- Three (3) years' experience in a busy organization.
- Knowledge of relevant Computer Packages.

#### **Applicants should have clearance from the following bodies:**

- Kenya Revenue Authority
- Ethics & Anti-Corruption Commission
- Higher Education Loans Board
- Director of Criminal Investigation Department (Certificate of Good Conduct)

#### **Terms and conditions of service**

- Successful candidates will be offered a competitive remuneration package.
- Employment will be on permanent and pensionable terms except for Tutorial Fellows who will be employed on two (2) years contract renewable depending on progress towards achievement of PhD degree.
- Those with degrees from foreign universities should attach certificates of equation and recognition of qualifications from Commission for University Education.

#### **Mode of application**

Applicants must submit eight (8) copies of applications giving details of the educational and professional qualifications, age, detailed work experience, present post and salary, applicant's telephone number and e-mail address. Enclose certified copies of certificates and testimonials giving names and addresses of three (3) referees who are knowledgeable about the applicant's competence and areas of specialization, accompanied by a detailed curriculum vitae and a copy of most recent letter of appointment.

Interested applicants should send the applications to the undersigned, quoting the reference number for the job applied for so as to be received on or before **22<sup>nd</sup> August, 2018**.

**THE VICE CHANCELLOR  
KIRINYAGA UNIVERSITY  
P. O. BOX 143-10300  
KERUGOYA**

*Kirinyaga University is an equal opportunity employer therefore applicants of either gender and persons with disabilities are encouraged to apply.*

*It is a criminal offence to present fake certificates or documents*

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***KyU is ISO 9001:2015 certified***

